
Request for Candidacy Visit Dates

This form should be returned to the Council for Interior Design Accreditation (CIDA) office one year in advance of the candidacy visit.

To: Council for Interior Design Accreditation
206 Grandville Avenue, Suite 350
Grand Rapids, MI 49503-4014
Fax 616.458.0460

From:

Name

Program

Institution

CIDA candidacy visits are scheduled to begin on Saturday and end Tuesday. Fall visits take place September – November. Spring visits take place late January – April. CIDA does not conduct visits in May or December.

CIDA site visitors will be assigned and then negotiate a visit schedule from the list of open dates. To optimize our ability to form a team that is appropriate for your program, please list as many open dates as possible for the candidacy visit. The program must notify CIDA immediately if dates listed become unavailable after this form is submitted.

Please list no fewer than three open dates (Sat-Tues) in order of preference:

ONLY due to institutional or program constraints may the program request a candidacy visit beginning on Monday and concluding Thursday. The program must submit documentation that such program or institutional constraints exist for approval of a Monday-Thursday visit schedule. Additional expenses will likely be associated with a Monday-Thursday schedule. See Fees and Forms, page 2, site visitor fee.

Signature

Title